

The P.E.E.R. Center
205 North Hamilton Rd.
Columbus, Ohio 43213

PHONE: (614) 453-4830

FAX: (614) 453-4845

POSITION VACANCY NOTICE

POSITION TITLE:	Warmline Peer Support Specialist	POSTING DATE:	May 12, 2020
WORK SITE:	Home Based	WORK HOURS:	Part-Time As scheduled

DESCRIPTION OF POSITION / DUTIES:

The Warmline is a **non-crisis, non-medical hotline that provides peer support to people living with mental illness, addiction and / or trauma. The primary role is to provide peer support and referral by phone. Warmline peer support services DO NOT include counseling or medical/medication advice.** Ability to communicate clearly via telephone without special equipment for callers is required. The Warmline Peer Support Specialist may utilize special equipment.

POSITION REQUIREMENTS:

Self-starter creative, able to communicate and develop rapport with diverse populations. Ability to **negotiate and set limits as appropriate; good written and oral communication skills.** Ability to work late nights and early mornings is required. Knowledgeable and comfortable with the use of computers, email, electronic documents, internet usage, etc. An individual with lived experience demonstrated by the ability to articulate personal tools and journey of recovery. This may include a significant period of living in recovery without hospitalization and /or a significant period of being clean and sober. Free of jail time for five years. Ability to maintain confidentiality and must be trustworthy and responsible. Ability to attend in-person supervision sessions and staff meetings. Ability to maintain confidentiality. Trustworthy and responsible. Knowledge and ability to provide appropriate referrals in the Franklin County (Columbus, Ohio) area. Completes paperwork and reports timely as required.

BENEFIT PACKAGE:

None

To apply please submit an application and/or resume to 205 North Hamilton Rd, Columbus, OH 43213

 5/14/2020
Agency Representative Date